

# Chattooga County Schools: Leroy Massey Elementary School

## Distance Learning Plan: Extended Closure

### Purpose and School Information

In the event of extended school closure (2 weeks or more), the Chattooga County School System will follow the Extended Closure Distance Learning Plan. The following plan contains specific information for Leroy Massey Elementary School.

School Phone Number: 706-857-6660

Office hours(Someone will be available to answer phone calls): 8:00 -3:00

### Device Distribution and Troubleshooting

- Each Chromebook/Ipad will be assigned to a specific student in the first week of school(20-21) using the Technology Distribution Form.
- Records of the assignment will be kept by the classroom teacher, administrator, and academic coach.
- Student name, cart #, and the school Chromebook number will be placed on each charger.
- Chromebook and charger will be placed in a 2-gallon zip lock bag to be sent home. Student name, cart #, and the school Chromebook number will be placed on each ziplock bag.
- If students have issues with their device, they should complete a student device support ticket (will include contact number) to report the problem. A technology support member will contact the student/parent concerning the issue and will schedule a drop off time if needed to repair. Technical support is located at 286 Maple Drive, Summerville. Times will be posted.
- Students in grades K-5 will be assigned a Chromebook to utilize in classroom instruction at school. The devices will not be sent home unless requested or in the case of an extended school closure.

[Chromebook Distribution Agreement](#)

### Delivery of Instruction & Monitoring of Student Learning

***All grade-level assignments will be accessible through Google Classroom. Google Classroom will be the source of any new instruction and the monitoring of student learning. Assignments will be posted in the google classroom for the students to complete and teacher feedback will be provided weekly. Students and parents may communicate with teachers through email, Google Classroom, Class Dojo, or by calling the student's school and leaving a message.***

#### PreK

Students will read for 15-20 minutes or participate in a read-aloud each day.  
Students will complete a 15-20 minute math lesson each day.  
Students will select 2 additional lessons from the choice board each day.  
PreK teachers will use Class Dojo to communicate with parents and students.  
Assignments will be posted within Google Classroom by 9:00 am on Monday morning for the week.

#### K-2

Students will participate in a live reading lesson three times per week and complete work related to the lesson.  
Students will participate in a live math lesson three times per week and complete work related to the lesson.  
On Fridays, PE, Art, and Music will host live meetings.  
Students will then select two assignments from the choice board each day.  
Assignments for the week will be posted by Monday at 9:00 a.m.

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#### 3-5

Students will use Google Classroom to access and complete digital content in their assigned courses. Students will go through the assigned lesson to complete the day's work. Monday-Thursday: ELA (Reading and Writing), Math, Science & Social Studies, and Friday-Connections/Specials (PE, Art, & Music ).

Students will participate in a live reading lesson three times per week and complete work related to the lesson.

Students will participate in a live math lesson three times per week and complete work related to the lesson.

On Fridays, PE, Art, and Music will host live meetings.

Assignments for the week will be posted by Monday at 9:00 a.m.

#### Special Education

Special Education inclusion teachers will coordinate with classroom teachers to develop assignments that will meet the goals of the student's IEP and suggest modifications for those assignments.

#### Intervention

Teachers providing interventions to students will post assignments for students in Google Classroom.

#### Attendance and Grading

#### Supportive Services

Students Receiving Reading or Math Support

Laci Lea (Reading) [llea@chattooga.k12.ga.us](mailto:llea@chattooga.k12.ga.us)

Alice Nixon(Reading) [anixon@chattooga.k12.ga.us](mailto:anixon@chattooga.k12.ga.us)

Amber Witt (Math) [awitt@chattooga.k12.ga.us](mailto:awitt@chattooga.k12.ga.us)

Students with an IEP

Sally Cash [scash@chattooga.k12.ga.us](mailto:scash@chattooga.k12.ga.us)

Students Involved in Extracurricular Activities

Kate Williamson (PE) [kwilliamson@chattooga.k12.ga.us](mailto:kwilliamson@chattooga.k12.ga.us)

Atteka Abdou(Art) [aabdou@chattooga.k12.ga.us](mailto:aabdou@chattooga.k12.ga.us)

Jason Hall (Music) [jhall@chattooga.k12.ga.us](mailto:jhall@chattooga.k12.ga.us)

Request for School Counselor Services

Mary Beth Housch [mbhousch@chattooga.k12.ga.us](mailto:mbhousch@chattooga.k12.ga.us)

#### School Support Contacts

- Principal: Peggy Hicks [picks@chattooga.k12.ga.us](mailto:picks@chattooga.k12.ga.us)
- Assistant Principal: Leann Lowry [llowry@chattooga.k12.ga.us](mailto:llowry@chattooga.k12.ga.us)  
Janine Pendergrass [jpendergrass@chattooga.k12.ga.us](mailto:jpendergrass@chattooga.k12.ga.us)
- Academic Coach: Megan Ray [mray@chattooga.k12.ga.us](mailto:mray@chattooga.k12.ga.us)
- Counselor: Mary Beth Housch [mbhousch@chattooga.k12.ga.us](mailto:mbhousch@chattooga.k12.ga.us)
- School Nurse: April Smith [asmith@chattooga.k12.ga.us](mailto:asmith@chattooga.k12.ga.us)
- Media Center Specialist, Leah McCullough [lmccullough@chattooga.k12.ga.us](mailto:lmccullough@chattooga.k12.ga.us)
- ESOL: Karen Echols, [kechols@chattooga.k12.ga.us](mailto:kechols@chattooga.k12.ga.us)
- Instructional Specialists: Robert Beach(Math) [rbeach@chattooga.k12.ga.us](mailto:rbeach@chattooga.k12.ga.us), Angie Culbert (Science & Technology) [aculbertc@hattooga.k12.ga.us](mailto:aculbertc@hattooga.k12.ga.us), Lisa Davis (Literacy) [ldavis@chattooga.k12.ga.us](mailto:ldavis@chattooga.k12.ga.us), Jennifer Reese (Social Studies) [jreese@chattooga.k12.ga.us](mailto:jreese@chattooga.k12.ga.us)
- Bookkeeper: Misty Burdick [mburdick@chattooga.k12.ga.us](mailto:mburdick@chattooga.k12.ga.us)
- Secretary: Shadow Day and Abby Martin [sday@chattooga.k12.ga.us](mailto:sday@chattooga.k12.ga.us)

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### Online Resources

Students have access to various online resources through Chattooga County Schools. Infinite Campus is the Student Information System used to house all student information. Parents and Students can log in here. Clever is the portal for most online resources. Many of the resources can be logged into clever without the student knowing the username and password. Some resources are simply links and the student will need to know their individual username and password. Those can be obtained from your child's teacher and recorded in a safe place. Other online resources can be found in this section that may not be accessible through CLEVER.



#### Infinite Campus

You can find the link to the campus student portal on

the district website  or click on this [link](#).

**Username:** firstname.lastname

**The password** is Firstname and lunch number.  
Capitalize first letter Ex: John1234 (Some exceptions apply. Check with student's school for password)

Students can check course grades and assignments here.



#### Infinite Campus Parent Portal

\*Parents may set up a parent portal account through the child's school, providing access to the child's grades, assignments, and attendance. Email Misty Burdick to set up your account and receive your activation code.  
[mburdick@chattooga.k12.ga.us](mailto:mburdick@chattooga.k12.ga.us)

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**CLEVER**

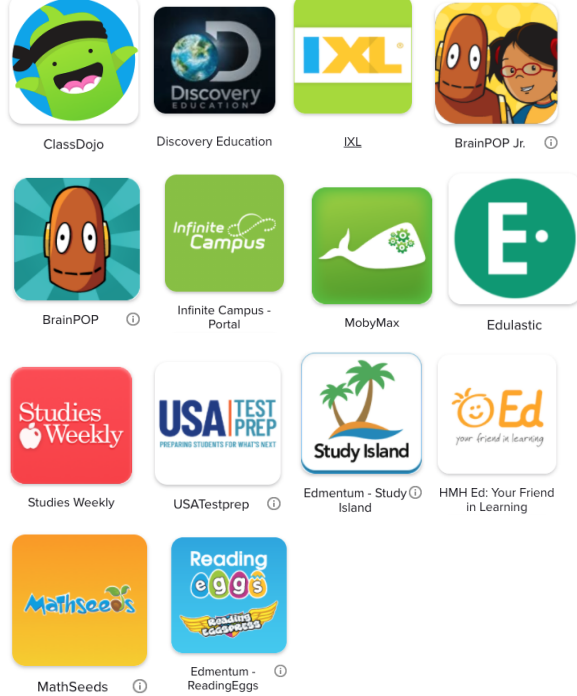
Go to this link: [Clever](#) or Access it on the school website

Username: firstname.lastname

Password is their lunch number

From here students can access a large number of online material and programs used during the day at school

### Resources Accessible through Clever.



**Google Account**

Go to [google.com](https://google.com) and click on the blue sign-in

**Sign in**

button in the top right.

Use your child's Chattooga Schools google account information to sign in.

Username:  
firstname.lastname@chattoogaschools.org

\_\_\_\_\_.\_\_\_\_\_@chattoogaschools.org

Password is their lunch number

From here you can access Google apps: Classroom, Docs, Sheets, Slides, etc.



**Google Classroom**

Go to this link: [classroom.google.com](https://classroom.google.com) or Access it in your child's Chattooga Schools Google Account

Username:  
firstname.lastname@chattoogaschools.org

\_\_\_\_\_.\_\_\_\_\_@chattoogaschools.org

Password is their lunch number

From here students can access the digital learning assignments from each teacher.

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**Zearn**

Zearn includes hands-on instruction and digital learning for Math. Login information is created by your child's math teacher and will be provided in the first week of school.

<b>Username</b>
<b>Password</b>